

Minutes
Oran K. Gragson Elementary School
School Organization Team Meeting
Library
Oct. 17, 2017
3:30 PM

School Organizational Team Members:

David Hill – Humanities Teacher
Terese Bartee - Librarian
LaQuita Coney - Office Clerk
Guadalupe Ortiz - Parent
Alondra Charles – Parent
Urbina Harling - Parent

1.0 Welcome & Roll Call

Members Present – Terese Bartee, David Hill, Laquita Coney, Alondra Charles, Guadalupe Ortiz, Urbina Harling

Others Present – Lucia Valenzuela

2.0 New Items

2.1 Selection of SOT Chairperson and Secretary

- David Hill is the Chairman and Terese Bartee is the Secretary.

2.2 Establish meeting norms

- We will use last year's norms.
- Be respectful (taking turns, using appropriate language, etc.).
- Missing 2 meetings will result in removal of committee. In addition being more than 5 minutes tardy to 2 meetings will result in removal.
- Stay on topic.

- Start on time.
- Every person will get a turn to speak before getting a second turn and you have 2 minutes to speak or less.
- Follow the CCSD policies.

2.3 Update on school traffic patterns

- We will not be able to move drop off/pick up to the lot by the basketball courts as there is no sidewalk. We will look into having someone present a safety assembly to parents and students.

3.0 General Discussion

- N/A

4.0 Information

4.1 – We decided to meet on the second Tuesday of each month.

4.2 - Next Meeting: Conference Room
Tuesday, November 14, 3:30 p.m.

5.0 Public Comment Period (2 minutes per person)

- N/A